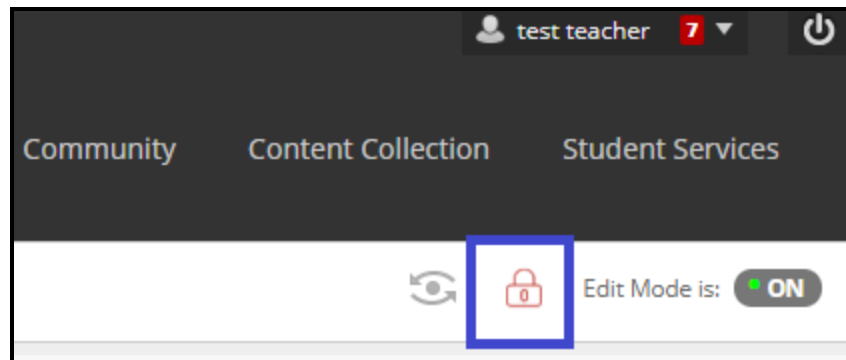



## Blackboard Course Availability to Students


There are two ways to make your Blackboard course available to students:

### Option 1

1. Log into Blackboard and select the course you would like made available to students.
2. From the Homepage, in the upper right hand corner locate the **padlock icon**.



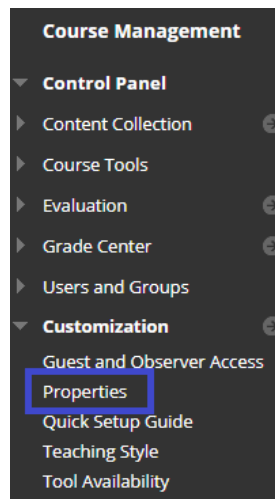
a. The closed lock indicates the course is **Unavailable** to students. 

b. The open lock indicates the course is **Available** to students. 

3. Click on the **padlock icon** to make the course **Available/Unavailable**.

### Option 2

1. Under the Course Management **Control Panel**, locate and *Click* on the **Customization** link.
2. Under the **Control Panel**, *Click* on the **Properties** link.



3. Under **Set Availability**, *Select Yes* to make your course available to students and *Click Submit*.

**SET AVAILABILITY**

*Make this course available to users?*

Make Course Available

Yes

No

Use Term Availability  
(Miscellaneous is Available)

4. If you need to make your course unavailable to students, follow step 3 and select **No** and press Submit.