

Certificates & Degree's Checklist (not GED)

It is the student's responsibility to ensure all necessary information has been provided to process awards. Please review the following carefully.

- Do you have any outstanding charges?
- Do we have the correct mailing address for your certificate/degree?
 - ✦ Contact the Registrar's Office if you have changes in mailing information from what you submitted on the Application for Graduation.
- Have you completed all course work by the deadline?
 - Fall Graduate: December 06, 2019
 - Spring Graduate: May 08, 2020
 - Summer Graduate: July 24, 2020
- If you have any questions regarding Graduation please contact the Registrar's office.
- If you have any questions regarding Regalia please contact the CEI Bookstore.

This document created expressly for the
CEI Graduating Class of 2020 by
College of Eastern Idaho
Student Affairs Staff.

CEI is an AA/EOE institution.
Please call if you need special accommodations
or assistance. This information is
available in alternate formats.

1600 S 25th E
Idaho Falls, ID 83404-5788



College of Eastern Idaho



Commencement Ceremonies

Tuesday, May 12, 2020
at 7:00 p.m.

Idaho Falls Civic Center for
the Performing Arts

Cap and Gown Ordering Information

All regalia can be ordered in person at the CEI Bookstore

- ✦ Starting on Tuesday October 15th
- ✦ Located Building 3 room 308
- ✦ Phone number: (208) 535-5367
- ✦ Hours of Operation: M-F 8-5pm



What to Expect on Graduation Day

Arrival Time: 6:30pm

Location: Idaho Falls Civic Center for
the Performing Arts

1. Go to the ticket booth on the South end of the foyer:
 - ✦ Pick up index card with your name on it.
 - ✦ Check the card to ensure accurate spelling of your name.
 - ✦ If your name is difficult to pronounce, please make notations on the card that might be helpful to the announcer.
 - ✦ Keep the card with you.
2. As you approach the stage during commencement, hand your card to the announcer.
3. Fire and safety restrictions Will Not allow guests in the aisles or in the front of the auditorium to take pictures during the ceremony.
4. Please exit the auditorium and foyer as quickly as possible!

Frequently Asked Questions

1. Who may participate?

- ✦ All CEI Degree, Certificate, & GED Graduates are invited to participate in the CEI 2020 Commencement.

2. Who may I invite to watch the ceremony?

- ✦ You may invite up to 6 guests. However, please remember that seating is limited and is arranged on a first come first serve basis.

3. I may need special seating for someone I invite, what should I do?

- ✦ We encourage you to call ahead to reserve special accommodations seating for guests with disabilities at (208) 535-5476.

4. Do I have to wear Regalia in order to walk?

- ✦ Yes, you will not be allowed to participate in commencement if you are not wearing CEI regalia.

