



College of Eastern Idaho | Early College Programs
 1600 S 25th E, Idaho Falls, ID 83404
 Email: ecp@cei.edu Phone: 208-535-5309

Early College Programs – Petition Form

College of Eastern Idaho Early College Programs requires that high school students meet minimum qualification standards, deadlines and program regulations. Students are allowed to petition for an exception to program rules by completing this form and **attaching all documentation listed**. Petitions are considered by a college review committee and/or CEI administration officials who decide if an exception is merited. Petitions can be submitted by email to ecp@cei.edu, fax 208-535-7026, uploaded in DualEnroll, or delivered in person. Incomplete submissions will not be considered.

Student Name: _____ **CEI ID:** _____ **Program:** Early College
High School: _____ **HS Grad Yr:** _____ **Phone:** _____
Student Email: _____ **Course(s):** _____ **Semester/Year:** ___/___

I request to be allowed to deviate from the following Early College Program regulation:
 Please mark all that apply **AND** use lower box to describe your request.

Age Restriction High School Transcript	Credit Load Restriction High School Transcript	GPA Requirement High School Transcript
Deadline Exception Describe the extenuating circumstance that prevented timely action on your part. Use additional paper if needed. Supporting documentation that verifies your claim (i.e. doctor's note, letter from school administration, etc.) Paper form (registration, drop, withdraw)		
Other: _____ Describe in detail, the circumstances you are asking the review committee to consider. Use additional paper if needed. Supporting documentation that verifies your claim (i.e. doctor's note, letter from school administration, etc.)		

Please explain why you are seeking an exception to the rule:

This area cannot be left blank. Attach additional paper if needed.

Student Signature: _____ Date: _____

REVIEW COMMITTEE USE:
 High School Cumulative GPA: _____ CEI GPA (if applicable): _____
 DECISION: Approved Denied Additional Information Requested
 Explanation _____

 Key Reviewer: _____ Date: _____
 Title: _____
 Early College Dean: _____ Date: _____