PN to RN Bridge Program

Program information and application for students that have completed pre-requisites.

Please turn this packet in to the HCT office, #201 Bldg. 6
March 7 - March 11, 2022 by 5 p.m.
Thank you for your interest in the CEI Associate Degree PN to RN Nursing Bridge Program (RN.AAS). Nursing is a demanding discipline. We urge you to recognize the commitment that is essential if one is to be successful in this program. Prior to submitting an application, individuals should give careful consideration to the mental and physical demands of the program and the pressures involved in undertaking the responsibilities of being a nursing student.

CEI offers limited entry into the (RN.AAS) Registered Nursing Bridge Program. It is a competency based nursing program that combines nursing theory, evidence based practice, and clinical experiences to prepare the graduates to practice in today’s dynamic healthcare environment. Upon completion of the program, graduates are eligible to take the national examination (NCLEX-RN) for licensure as a Registered Nurse.

You must be admitted to College of Eastern Idaho as a certificate/degree seeking student 2 weeks prior to submit the application packet. Completion of all admission requirements does not ensure acceptance into the professional program. Approximately 16 students admitted each spring to begin summer semester. All applications reviewed but only those meeting the minimum requirements will be considered for admission.

A nursing selections committee determines eligibility into the program. A limited number of applicants are accepted into the program and not all qualified candidates will be admitted. Candidates for admission selected based on available space and a competitive selection process taking into account NACE score, letter of recommendation, video interview etc. The selections committee will not show students their rankings or otherwise give out recommendations to students. All nursing program communication will be through your CEI email. If accepted into the program, you will receive an email notification through your CEI email. You will be required to send a confirmation email accepting the position by given deadline. Please read all emails carefully and thoroughly. Those not selected will need to reapply the following application period.
PROFESSIONAL PROGRAM APPLICATION OVERVIEW – Pathway 1

Begin your application process as early as possible so that you have ample time to complete all requirements. **Meeting the minimum criteria for admission does not guarantee admission into the program.**

- Nursing Bridge packets accepted during a one-week period each spring. **Applications accepted the first full week in March each year.**
- A packet workshop video will be posted on the website page. This is your best opportunity to review the packet. Advisors and faculty do not meet one on one with students to review/complete the packet.
- Turn packets into the Health Professions Division office, Room #201 Bldg. 6 starting at 8 am on Monday and ending at 5 pm on Friday.
- The following are minimum requirements prior to applying to the PN to RN Bridge Program:
  - Current Unencumbered PN license
  - C or higher on all prerequisite courses and previous nursing courses. Pre-requisite GPA of 3.0 of higher.
  - NACE score 75% or higher
  - Evidence of IV certification (Only required for outside institution PN graduates.)
- Other items to include in packet:
  - Video Interview
  - One professional recommendation letter from current Manager/Director
  - Signed copy of Mental and Physical Eligibility Requirements
  - Verification of 1800 current PN work experience hours signed by HR or manager
  - Copy of IRIS showing required immunizations and titers
  - Completed Required Prerequisite Courses & Grades form
  - Unofficial transcript from PN school if non-CEI PN graduate
  - Unofficial CEI transcript showing pre-requisite courses and transfer credits (TRER report)
CURRENT CEI LPN STUDENT APPLICATION OVERVIEW – Pathway 2

This application pathway is only for CEI LPN students who graduated in the previous fall semester or are in their final LPN program semester.

Meeting the minimum criteria for admission does not guarantee admission into the program.

- Nursing Bridge packets accepted during a one-week period each spring. Applications accepted the first full week in March each year.
- A packet workshop video will be posted on the website page. This is your best opportunity to review the packet. Advisors and faculty do not meet one on one with students to review/complete the packet.
- Turn packets into the Health Professions Division office, Room #201 Bldg. 6 starting at 8 am on Monday and ending at 5 pm on Friday.
- The following are minimum requirements prior to applying to the PN to RN Bridge Program:
  - Successful completion of CEI PN program in previous fall semester OR currently in good standing to graduate in spring semester
  - Current Unencumbered PN license – Fall graduates only
  - C or higher on all prerequisite courses and previous nursing courses. Pre-requisite GPA of 3.0 of higher.
  - Passing NCLEX will be used in lieu of NACE exam
    - Currently enrolled students admitted to program will receive acceptance contingent upon successfully passing NCLEX exam by June 1st and providing proof of licensure.
- Other items to include in packet:
  - Submit ATI comprehensive test scores
  - Video Interview
  - One professional recommendation letter from current Manager/Director
  - Signed copy of Mental and Physical Eligibility Requirements
  - Verification of current PN work experience hours signed by HR or manager
    - Currently enrolled students will receive acceptance contingent upon completion of the 1800 hours prior to graduation
  - Copy of IRIS showing required immunizations and titers
  - Completed Required Prerequisite Courses & Grades form
  - Unofficial CEI transcript showing pre-requisite courses, nursing courses and transfer credits (TRER report)
APPLICATION REQUIREMENTS & INSTRUCTIONS – Pathway 1 & 2
(Unless otherwise noted, instructions apply to both pathways)

1. Complete CEI admission process if not a current student. **You must be a current student at CEI at least 2 weeks prior to first day of application period to be eligible to apply to nursing program.** It is the student’s responsibility to request official transcripts from high school and other college courses be sent to CEI for transfer credit review.

2. **Pathway 1**-Achieve a score of 75% or higher on the NACE exam. Contact CEI testing center for details and scheduling at 208-535-5438. **The test can only be taken once every 6 months.** Passing score valid for 3 years. A copy of your NACE score must be included in application.

**Pathway 2**- Successful completion of NCLEX exam by June 1st.

3: Review and complete program application.

4. Complete Required Prerequisite Courses & Grades form. Prerequisites must be completed with a C or higher OR applicant must be currently enrolled in course and passing with C or higher at time of application. Prerequisites include:

- **Current name**
  - ENGL 101 Writing and Rhetoric I 3 cr.
  - ENGL 102 Writing and Rhetoric II 3 cr.
  - BIOL 227 Anatomy & Physiology I 4 cr.
  - BIOL 227L Anatomy & Physiology I Lab 0 cr.
  - BIOL 228 Anatomy & Physiology II 4 cr.
  - BIOL 228L Anatomy & Physiology II Lab 0 cr.
  - BIOL 250 General Microbiology 3 cr.
  - BIOL 250L General Microbiology Lab 1 cr.
  - COMM 101 Fundamentals of Oral Comm. 3 cr.
  - MATH 143 College Algebra 3 cr.
  - or
  - MATH 153 Elementary Statistics 3 cr.
  - PSYC 101 Introduction to Psychology 3 cr.
  - or
  - SOC 101 Introduction to Sociology 3 cr.
  - ENGL 175 Literature and Ideas 3 cr.
  - or
  - Equivalent Humanities 3 cr.

**NOTE:** Attach unofficial CEI transcript, TRER report (transfer credits only) and petition approval email if applicable. All petitions must be approved PRIOR to submitting application. You can obtain a TRER report from Student Affairs for transfer credits. You can print an unofficial CEI transcript through self-service student portal. If currently enrolled in a course, instructor must sign and fill in grade on course form. We will be checking mid-terms grades to determine eligibility. **DO NOT ATTACH transcripts from other educational institutions for prerequisite courses. Bridge program applicants must submit an unofficial copy of their PN program courses and grades if completed outside CEI/ EITC.**

5. **Pathway 1** - Obtain copy of IV certification. **This step is only for PN graduates from an outside institution.** CEI graduates do not need to provide. Verification can be a copy of certificate or an official letter from educational institution outlining IV education.

6. Attach copy of current, unencumbered PN license. Verification obtained from the NURSYS website.

7. **Pathway 2**- Submit copy of comprehensive ATI scores.
8. Submit one sealed & signed letter of recommendation from current employer completed by manager/ director. Letter needs to contain the following information:
   - Review of job and clinical performance
   - Strengths and weaknesses of applicant
   - Why recommending applicant for program

9. **Pathway 1** - Proof of a minimum of 1800 hours of current PN work experience required. Verification form to be completed by HR or employer. If you have more than one employer to reach the 1800 hours, each site must complete a separate form. The form is located in packet.
   **Pathway 2** - Submit proof of current PN work experience if applicable.

10. Complete a video interview that is **up to 3 minutes** in length answering the following questions:
    - Why do you want to further your education as a nurse?
    - What is your specific plan to be successful in completing the program?
    - Why should the selection committee choose you for admission?
    - Once you graduate, where do you see yourself in 5 years?
    - Videos need to remain within allotted time, be professional and have well-articulated responses. Remember, this is a video **interview**.
    - Instructions for creating video and uploading:
        - Create a YouTube video and E-mail the link to nursingapplications@cei.edu
        - Email heading should be: Student Name-Nursing Interview Bridge (year). Please include other names such as maiden in the body of email.
        - Only YouTube links accepted. Directions to create a YouTube video and link are available online.
        - Applicant must be visible in video.
        - You must submit your video using your CEI email. Outside emails blocked and will not show up. If you need help with your CEI email, please contact the IT Helpdesk.

11. Submit a copy of IRIS report showing completion of required immunizations and titers.

12. Submit the Nursing Program Application the week of **March 7-11, 2022**. Any forms or submissions after 5 pm on Friday will not be considered. **Incomplete or late applications not considered**.

13. **After acceptance** into the Nursing Program, proof of the following additional requirements must be submitted by required deadline:
    - Copy of completed background check from Pre-Check. (See separate instruction sheet in packet.)
    - Official American Heart Association BLS for Healthcare Provider **OR** American Red Cross BLS Healthcare Provider card. (Must be current.)
    - One of the following TB test options:
        - 2 PPD Skin test, (second PPD test done within 1-3 weeks of 1<sup>st</sup> result)
        - QuantIFERON- TB Gold Plus test
        - Chest x-ray (only for previous positive TB result)
        - Must be completed within 3 months of starting program

**NOTE:** Deadline date and directions for electronic submission sent to students after acceptance into the program. **Students are required to keep all certifications and immunizations current during their tenure in the program.**
# Packet Check list for Applicants

## Health Professions Program Packet checklist for applicants

Late & Incomplete packets will NOT be considered.

<table>
<thead>
<tr>
<th>Required Form</th>
<th>Included</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing Application for Admission</td>
<td>Include in packet.</td>
</tr>
<tr>
<td>Pre-requisite Course Sheet</td>
<td>Include completed sheet in packet. Attach unofficial CEI transcript(s), TRER and petitions.</td>
</tr>
<tr>
<td>PN License verification</td>
<td>Include in packet.</td>
</tr>
<tr>
<td>Evidence of IV certification.</td>
<td>Include in packet. Non-CEI PN graduates only.</td>
</tr>
<tr>
<td>Completed Physical Exam</td>
<td>Include in packet. (Page 12-14)</td>
</tr>
<tr>
<td>Employer letter of recommendation.</td>
<td>Include in packet. Submit in sealed envelope with Manager/ Director signature across seal.</td>
</tr>
<tr>
<td>Video Interview</td>
<td>YouTube link E-mailed to <a href="mailto:nursingapplications@cei.edu">nursingapplications@cei.edu</a></td>
</tr>
<tr>
<td>Verification of work hours.</td>
<td>Include in packet.</td>
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<tr>
<td>Copy of NACE test results.</td>
<td>Include in packet.</td>
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<tr>
<td>Copy of IRIS</td>
<td>Include in packet.</td>
</tr>
</tbody>
</table>

Packet workshop video available on the CEI website.

Applicants strongly encouraged to review.
Application for Admission

Name ________________________________

First                   Middle                   Last                   Former Name (if applicable)

Home Address _____________________________________________________________

Street                   City                     State                   Zip Code

Permanent Address (if different from above) _____________________________________

CEI Student ID # ___________________ Home Phone ___________________ Cell Phone ___________________

Male _____ Female _____ CEI Email: _________________________________

In Case of Emergency, Notify:

Name ________________________________ Phone ______________________________

Street Address ________________________________ City ______________ State _____________

Education

Official transcript(s) must be received by the office of admissions and records.

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Location of School</th>
<th>From Month/Year</th>
<th>To Month/Year</th>
<th>Diploma or degree rec’d?</th>
<th>Major/Minor</th>
</tr>
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<tbody>
<tr>
<td>College</td>
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<td>College</td>
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Professional Licenses or Certification

<table>
<thead>
<tr>
<th>Type</th>
<th>Issued by Which State or Agency</th>
<th>License Number</th>
<th>Date</th>
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Follow Up Information

It is important that we follow up with our students after graduation to be sure they obtain appropriate employment. Please provide information about two people who will always know where to locate you.

Name __________________ Mailing Address __________________ Telephone __________________

Name __________________ Mailing Address __________________ Telephone __________________
Current Employment (Previous employment if not currently employed)

Employer __________________________________________ Phone ___________________ Ext ________
Address ______________________________________________________________________________________
Supervisor’s Name ___________________________ Title ________________________________________________
Employment Dates: From __________ To __________ Job Duties ____________________________________________

For the purpose of Idaho Board of Nursing reporting, please indicate if you are an Idaho resident? ____ Yes _____ No

Please Carefully Read and Sign the Following Student Commitment:

Acknowledgement of Program Requirements for Personal Effort and Commitment

The nature of the College of Eastern Idaho Nursing Program, as with most nursing programs, requires a substantial time
commitment to fulfill the intense requirements of the program in the classroom, nursing clinical laboratory, and clinical settings.
Student success in the nursing program is dependent upon the creation and maintenance of a collaborative, working partnership
between students and faculty. The nursing program faculty recognizes its responsibility as facilitators of your learning and is
committed to helping you succeed in the program.

However, it is important that you are aware of the responsibilities you will hold for your own learning while in the nursing program.
As part of your application to the program, please read the following and sign below. Your signature is an acknowledgement of your
understanding of the expectations of the program.

1. Due to the demands of the Nursing Program, student employment and other college elective courses should be approached
   with caution. This personal decision should be based on individual performance in the classroom, clinical areas, and
   personal health. It is the desire of the nursing faculty that all students be successful in the program and that essential
   learning not be compromised. Students will not be excused from class or clinical assignments for personal work schedules
   or elective courses.

2. You will be exposed to in-depth, comprehensive nursing concepts and principles that may require more effort on your part
   to learn and understand. Therefore, classroom attendance is expected and accountability for knowledge and assignments
   is the student’s responsibility. Skills labs are required to prove competency and are part of the required clinical experience.
   Failure to comply with attendance or assignments could result in dismissal from the program.

3. You are expected to be prepared for class, lab, and clinical. This may include extensive reading, completion of care plans,
   practice in the lab, and other assignments prior to your attendance. Fulfilling assignments on time are required unless other
   arrangements coordinated with instructor.

4. Clinical is required for completion of program. Clinical rotations based on site availability. Individual student schedules,
   vacations, etc. cannot be accommodated. Final Clinical Practicum requires students to work with a preceptor in a clinical
   setting. Rotations could include days, nights, weekends or holidays. Student attendance required at assigned clinical time.

5. Most exams given in nursing program are structured similarly to the nurse license exam. This means that most of the items
   on the exams are application, analysis, and synthesis type questions rather than simple knowledge and recall. These
   questions require a higher-order of thinking to answer correctly.

6. You may find the nursing program very different and more difficult than your past educational experiences. The nursing
   program is designed this way to facilitate the quality of the program, prepare you to pass your licensing exam, and ensure
   you become a safe and competent nurse.

Americans with Disabilities

Students with disabilities who think they may require accommodation in meeting the Technical Standards should contact Disability
Resources. Students should seek accommodations advising prior to admission to the Nursing Program so that a plan can be in place
at the beginning of the program. Applicants seeking admission into the program who may have questions about the technical
standards and appropriate reasonable accommodations are invited to discuss their questions with the Coordinator. Reasonable
accommodations will be directed toward providing an equal educational opportunity for students with disabilities while adhering to
the standards of nursing practice for all students. Disability accommodation letters must be turned into faculty prior to the
beginning of the semester.
Statement on Essential Abilities for Nursing Programs at CEI

This is a special program designed to bridge your PN and RN knowledge. Applicants are expected to be up to date and able to perform the following PN skills to be able to progress through the bridge program:

<table>
<thead>
<tr>
<th>Head to Toe Assessment</th>
<th>Vital Signs</th>
<th>IV Insertion and DC</th>
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</thead>
<tbody>
<tr>
<td>Oral &amp; Parenteral Medication Administration</td>
<td>IV Solutions and Piggybacks</td>
<td>Foley Insertion and DC</td>
</tr>
<tr>
<td>NG Insertion, Medication and Feeding Administration and DC</td>
<td>Trach Care</td>
<td></td>
</tr>
</tbody>
</table>

Applicants will be required to demonstrate competency in these skills in the fall. Failure to do so could result in dismissal from program. Open lab time will be available to practice skills before pass-off day in the fall.

Certain functional abilities are essential for the delivery of safe, effective nursing care. These abilities are essential in the sense that they constitute core components of nursing practice, and there is a high probability that negative consequences will result for patients/clients under the care of nurses who fail to demonstrate these abilities. Programs preparing students for the practice of nursing must attend to these essential functional abilities in the education and evaluation of students.

The practice of Nursing requires the following functional abilities with or without reasonable accommodations:

**Visual acuity** must be sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities:
- Detect changes in skin color or condition
- Collect data from recording equipment and measurement devices used in patient care
- Detect a fire in a patient area and initiate emergency action
- Draw up the correct quantity of medication into a syringe

**Hearing ability** must be sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities:
- Detect sounds related to bodily functions using a stethoscope
- Detect audible alarms within the frequency and volume ranges of the sounds generated by mechanical systems that monitor bodily functions
- Communicate clearly in telephone conversations
- Communicate effectively with patients and with other members of the healthcare team

**Olfactory ability** must be sufficient to assess patients and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities:
- Detect foul odors of bodily fluids or spoiled foods
- Detect smoke from burning materials

**Tactile ability** must be sufficient to assess patients and to implement the nursing care plans that are developed from such assessments. Examples of relevant activities:
- Detect changes in skin temperature
- Detect unsafe temperature levels in heat-producing devices used in patient care
- Detect anatomical abnormalities, such as subcutaneous crepitus, edema, or infiltrated intravenous fluid

**Strength and mobility** must be sufficient to perform patient care activities and emergency procedures. Examples of relevant activities:
- Safely transfer patients in and out of bed and assist them with ambulation using appropriate assistive devices
- Safely control fall of a patient, by slowly lowering the patient
- Turn and position patients as needed to prevent complications due to bed rest
- Hang intravenous bags at the appropriate level
- Accurately read the volumes in body fluid collection devices hung below bed level
• Perform cardiopulmonary resuscitation

**Fine motor skills** must be sufficient to perform psychomotor skills integral to patient care. Examples of relevant activities:
  • Safely dispose of needles in sharps containers
  • Accurately place and maintain position of stethoscope for detecting sounds of bodily functions
  • Manipulate small equipment and containers, such as syringes, vials, ampules, and medication packages, to administer medications

**Physical endurance** must be sufficient to complete assigned periods of clinical practice. (8-12 hour clinical days)

**Ability to speak, comprehend, read, and write English** at a level that meets the need for accurate, clear, and effective communication.

**Emotional stability** must be sufficient to function effectively under stress, to adapt to changing situations, and to follow through on assigned patient care responsibilities. Students must possess the emotional health required to utilize their intellectual abilities fully exercise good judgment, complete all responsibilities, attend to the nursing diagnosis and care of patients promptly, and the development of mature, sensitive and effective relationships with patients and their families. Students must be able to tolerate physically taxing workloads and to function effectively under stress. They must be able to adapt to changing environments, to display flexibility, and to learn to function in the face of uncertainties inherent in the clinical problems of many patients. Compassion, integrity, concern for other, interpersonal communication skills, interest and motivation are all personal qualities that will be assessed during the education process. As a component of nursing education, a student must demonstrate ethical behavior including adherence to the professional nursing code and the CEI Nursing Program policies and procedures.

**Cognitive ability** must be sufficient to collect, analyze, and integrate information and knowledge to make clinical judgments and management decisions that promote positive patient outcomes.

**PROGRESSION IN THE NURSING PROGRAM**
To progress semester to semester in the Nursing Program, the student must:
  • Maintain a minimum grade of “C” in every required general education and nursing course for each semester. Students must also achieve a minimum test average of 75% in each course while in the nursing program.
  • Take nursing courses in sequence.
  • Take general education courses in sequence as outlined in the curriculum.
  • Maintain acceptable background checks and drug screens.
  • Follow all policies and procedures of Nursing Program.

I hereby certify that the information contained in this application is true and complete to the best of my knowledge. I understand that any misinterpretation or falsification of information is cause for denial of admission or expulsion from the college. I acknowledge that I have read and understand the above statements and if I am accepted into the College of Eastern Idaho nursing program, I agree to organize my time and personal affairs in order to meet the commitments necessary to succeed. I understand that illegal use, possession, and/or misuse of drugs are reasons for immediate dismissal from the nursing program. I understand that a felony conviction may prevent me from obtaining a nursing license.

______________________________        __________________________
Signature of Applicant                         Date

______________________________
Printed Name
REQUIRED Prerequisite Courses & Grades
Attach unofficial CEI transcript(s), TRER and approved petitions to this page.

Complete all prerequisite courses with a “C” or better. Pre-req. GPA must be 3.0 or higher.

<table>
<thead>
<tr>
<th>Mandatory prerequisites for students under current catalog:</th>
<th>Semester</th>
<th>Grade</th>
<th>Transfer Equivalency: (name of course from other institution)</th>
<th>Instructor Signature (only for currently enrolled courses)</th>
</tr>
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<tbody>
<tr>
<td>ENGL 101</td>
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<tr>
<td>ENGL 102</td>
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<tr>
<td>BIOL 227 &amp; Lab</td>
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<td>BIOL 228 &amp; Lab</td>
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<td>BIOL 250</td>
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<td>BIOL 250 Lab</td>
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<td>COMM 101</td>
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<tr>
<td>MATH 153 or MATH 143</td>
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<td>PSYC 101 or SOC 101</td>
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<tr>
<td>ENGL 175 or Equivalent Humanities</td>
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</table>
CEI Nursing Department Health Declaration/Physical Examination Form
This form must be completed by a licensed health care provider (MD, DO, NP, or PA).

Please read and complete ALL information.

Student Applicant Contact Information
Student Applicant Name: ____________________________ Student Applicant ID #: ______________
Street Address: ____________________________ Home Phone: ____________________________
City, State, Zip: ____________________________ Work Phone: ____________________________
Email: ____________________________________________ Cell Phone: ____________________________

Health Declaration
Nursing students are required to be able to meet and/or perform the Technical Standards Essential for Nursing Practice. These standard include a number of physical activities that students must perform in the skill lab and clinical portion of the program, with or without reasonable accommodation. These activities may include lifting clients, performing physical activities for several hours at a time without rest, obtaining readings from medical instruments, placing and obtaining objects from areas above the shoulders and below the waist, receiving verbal instructions, and communicating effectively with members of the healthcare team, clients, and families. The clinical experience also places the students under considerable mental and emotional stress as they undertake responsibilities and duties impacting clients’ lives. Students must be able to demonstrate rational and appropriate behavior under stressful conditions.

Physical Examination
In conducting your physical examination to determine whether the above named applicant is capable of meeting the Technical Standards Essential for Nursing Practice listed on the next page, please include an evaluation of the following systems:

• Basic vital statistics to include height, weight, blood pressure, pulse, respiration, and temperature
• Vision (Snellen Chart)
• Hearing (Gross-whisper heard at 3 feet)
• EENT
• Cardiovascular System
• Respiratory System
• GI System
• GU System
• Neuromuscular System
• Musculoskeletal System
• Endocrine System
• Integumentary System
• Neurological System

Please read the CEI Nursing Department Technical Standards Essential for Nursing Practice listed on the next page and then complete the two question.
<table>
<thead>
<tr>
<th>Functional Ability</th>
<th>Standard</th>
<th>Example of Required Activity</th>
</tr>
</thead>
</table>
| Gross Motor Skills               | Gross motor skills sufficient to provide the full range for safe and effective client care activities | • Move within confined spaces such as treatment room or operating suite  
  • Assist with turning and lifting clients  
  • Administer CPR |
| Fine Motor Skills                | Fine motor skills sufficient to perform manual psychomotor skills        | • Pick up and grasp small objects with fingers such as insulin syringe, pills  
  • Perform tracheostomy suctioning, insert urinary catheter |
| Physical Endurance               | Physical stamina sufficient to remain continuously on task for up to a 12 hour clinical shift while standing, sitting, moving, lifting, and bending to perform client care activities | • Walk/stand for extended periods, turn, position, and transfer clients.  
  • Manually resuscitate clients in emergency situations |
| Physical Strength                | Physical strength sufficient to perform full range of required client care activities | • Push and pull 250 pounds on wheelchair, bed, or gurney  
  • Lift and move heavy objects up to 50 pounds |
| Mobility                         | Physical ability sufficient to move from room to room and maneuver in small spaces; full range of motion to twist/bend/stoop/squat, reach above shoulders and below waist, and move quickly, manual and finger dexterity; and hand-eye coordination to perform nursing activities | • Move around in work areas and treatment areas. Position oneself in the environment to render care without obstructing the position of other team members or equipment |
| Hearing                          | Auditory ability sufficient for physical monitoring and assessment of client health care needs | • Hear normal speaking level sounds  
  • Hear auscultatory sounds  
  • Hear auditory alarms (monitors, fire alarms, call bells)  
  • Hear cries for help |
| Visual                           | Normal or corrected visual ability sufficient for accurate observation and performance of nursing care | • See objects up to 20 feet away  
  • Visual acuity to read calibrations on 1 ml syringe  
  • Assess skin color (cyanosis, pallor) |
| Tactile                          | Tactile ability sufficient for physical monitoring and assessment of health care needs | • Feel vibrations (pulses)  
  • Detect temperature changes  
  • Palpate veins for cannulation |
| Smell                            | Olfactory ability sufficient to detect significant environmental and Client odors | • Detect odors from client (foul smelling drainage, alcohol breath)  
  • Detect smoke |
| Emotional/Behavioral/ Mental Health | Emotional stability and appropriate behavior sufficient to assume responsibility/accountability for actions | • Establish rapport with clients, instructors and members of the healthcare team  
  • Respect and care for persons whose appearance, conditions, beliefs, and values may be in conflict with their own.  
  • Deliver nursing care regardless of the clients race, ethnicity, age, gender, religion, sexual orientation, or diagnosis |
| Professional Attitudes and interpersonal skills | Present professional appearance and demeanor; demonstrate ability to communicate with clients, supervisors, members of healthcare team to achieve a positive and safe work environment. Follow instructions and safety protocols Honesty and integrity beyond reproach | • Conduct themselves in a composed, respectful manner in all situations and with all persons  
  • Work with teams and work groups  
  • Establish and maintain therapeutic boundaries  
  • Demonstrate emotional skills to remain calm and maintain professional decorum in an emergency/stressful situation |
**Licensed Health Care provider’s Conclusions Questions #1 and #2 must be answered.**

1. To the best of your knowledge, do the results of your physical examination indicate that the student applicant will be able to deliver safe and efficient client care while in the Nursing Program?

   Yes  OR  No

   If no, please explain. If additional space is required, please attach your explanation on letterhead stationery.

   ____________________________________________________________
   ____________________________________________________________

2. To the best of your knowledge, can the applicant perform ALL of the Technical Standards Essential for Nursing Practice? Yes OR No

   If no, please explain which standards the applicant is unable to perform and why. If additional space is required please attach your explanation on letterhead stationery.

   ____________________________________________________________

ATTENTION STUDENT APPLICANT: If the health care provider’s response to question #1 or #2 is “No”, the student must contact CEI Disability Resources Center (DSR) to determine if reasonable accommodations can be made. Enrollment into the Nursing Department will be pending evaluation by the CEI DSR office and the Nursing Department.

**Licensed Health Care Provider (MD, DO, NP, or PA)**

Signature of Licensed Health Care Provider: ___________________________ Date: ___________________________

Please PRINT Clearly or type Name of Licensed Healthcare Examiner

Examiner: ___________________________ Title: ___________________________ Phone Number: ___________________________

Address: ___________________________
Student Authorization:

I hereby give permission for the release of information to the CEI Nursing Program at College of Eastern Idaho:

Applicant Name (printed) ____________________________

Signature: __________________ Date: ________________

Employer Verification:

Must be completed by HR or employer. Please complete the following information below regarding this employee. After completion, please return this form to the employee.

Facility Name: ____________________________

Position held by Applicant: ____________________________

Unit worked/description of unit: ____________________________

Dates of employment: ____________________________

Total number of Hours worked as PN at this facility: ______________

Name and Position of individual completing this form: ____________________________

Signature: __________________ Phone number: __________________

Date: __________________
## Immunization Checklist – IRIS due with application

<table>
<thead>
<tr>
<th>Immunization or Titer</th>
<th>Series Completion Date</th>
<th>Immunizations MUST BE finished before submitting IRIS report. IRIS report must include all vaccines or Titors.</th>
</tr>
</thead>
<tbody>
<tr>
<td>MMR shots (2)</td>
<td></td>
<td>*Include on IRIS report</td>
</tr>
<tr>
<td>Or positive MMR Titer</td>
<td></td>
<td>*Include on IRIS report in lieu of vaccines</td>
</tr>
<tr>
<td>Hep B shots (3)</td>
<td></td>
<td>Include on IRIS report</td>
</tr>
</tbody>
</table>
| Hep B Titer (Required with shots) | | *Include on IRIS report or provide separate proof.  
* If you receive a negative/non-reactive titer, you will need to get a Hep B booster and re-draw the titer in 4 weeks. Add booster to IRIS an submit with negative titer to show proof you completed initial requirement. |
| Varicella shots (2)   |                        | *Include on IRIS report                                                                          |
| Or positive Varicella Titer | | *Include on IRIS report in lieu of vaccines                                                     |
| Tdap-Tetanus          |                        | *Within 10 yrs prior to packet submission.  
Include on IRIS report. |
| Flu Vaccine (current year) | | *Include on IRIS report. New season shot due October 1st of each year. |
| COVID-19 (Required)   |                        | *Include on IRIS report or submit CDC immunization card. Must show 2 shots of Pfizer or Moderna or 1 shot for Johnson & Johnson. |

### Immunization Records

You may need to provide the records that you currently have to Eastern Idaho Public Health Department. If you are not obtaining immunizations at EIPH, you will be charged a **$10.00 fee** to complete your IRIS. Your records will be uploaded to the database. Once the records are complete, you may request a printout of your records. **A copy of your IRIS record must be received by the paperwork deadline. (Immunization cards will not be accepted).**

You may drop off your records, along with the enrollment form, and a check for $10.00 to:

**EIPH**

1250 Hollipark Drive  
Idaho Falls, Idaho 83401  
533-3235

Please identify yourself as a CEI student. **Do this in a timely manner, as it may take some time.** Eastern Idaho Public Health is not obligated to provide you with this information at your convenience.

**Note:** Titer results must be added to the IRIS form. You can have them drawn at Express labs, your family doctor or East Idaho Public Health and submit a copy of the results demonstrating immunity.
Post-Acceptance Program Checklist (Due AFTER admittance to program.)

**POST-ACCEPTENCE PROGRAM PAPERWORK REQUIREMENT**

Paperwork submission deadline announced in acceptance letter. Late paperwork will not be accepted and may lead to dismissal from program.

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>TB test results. <strong>Must be within previous 3 months of starting program.</strong></td>
<td>Expires yearly from date of results.</td>
</tr>
<tr>
<td></td>
<td>TB test results can be:</td>
</tr>
<tr>
<td></td>
<td>• 2 PPD tests (1st PPD read. 1-3 weeks later, second PPD placed and read. Must have both test readings.)</td>
</tr>
<tr>
<td></td>
<td>• QuantiFERON – TB Gold Plus test</td>
</tr>
<tr>
<td></td>
<td>• T-spot test</td>
</tr>
<tr>
<td></td>
<td>• Chest X-ray (only if previously positive for TB)</td>
</tr>
<tr>
<td>Copy of current <strong>American Heart Association OR American Red Cross BLS</strong></td>
<td>These are the only CPR card and type accepted. Signature required when applicable.</td>
</tr>
<tr>
<td>for Health Care Providers card</td>
<td></td>
</tr>
<tr>
<td>Completed Pre-Check Background Report</td>
<td>Directions located on CEI/ Health Professions webpage &amp; page 15 of packet. Must be completed no more than 60 days prior to start of semester.</td>
</tr>
<tr>
<td><strong>Do not complete until accepted into program.</strong></td>
<td></td>
</tr>
</tbody>
</table>

**CPR**

Submit a current “Official” American Heart Association OR American Red Cross BLS for Healthcare Providers card. This is the only type of CPR accepted. You need to maintain current certifications throughout the entire program. CPR cannot expire during program and must be updated by paperwork deadline.

**TB (PPD) Skin Testing**

Submit negative TB test results. This will need done yearly while in the nursing program. Please see Post-Acceptance Paperwork list on page 14 of packet for accepted TB tests. If you have a history of a positive TB (PPD) test, you will need to submit results of a chest x-ray taken within the past 12 months. If you have active TB, you will not be able to go to clinical and will be unable to remain in the program.

**Drug & Alcohol Testing**

Substances tested prior to placement at clinical are at minimum: alcohol, amphetamines, barbiturates, benzodiazepines, opiates, marijuana, methadone, and cocaine.

Students are required to undergo a random drug and alcohol test which will be done within the first semester of school at a cost of approximately $40 per student. The fee is included in your tuition. Students can also be drug/alcohol tested randomly, at the student’s expense, upon reasonable suspicion of use while in clinical, lab or the classroom. Positive results reviewed by appropriate CIE faculty and additional tests may be required at students’ expense. Positive results may result in dismissal from the program.
Criminal background checks are a requirement. Acceptance into the program is contingent upon the results of your background check. Criminal background checks are necessary to meet clinical practicum site requirements during College of Eastern Idaho (CEI) Health Professions programs. The Background Checks may be double-checked with an Idaho Repository. Background checks may be required yearly.

Instructions to complete the background check are available on the CEI website – click Programs of Study, then Health Professions, choose RN program – look on the right side of screen for the Student Background Check Instructions. All student background checks are done through Pre-Check to ensure we meet clinical site requirements. No other background checks accepted.

Any student with a felony conviction within the past seven years will not be admitted to the nursing program. Convictions greater than seven years will be reviewed on a case by case basis in accordance with clinical site policy.

Individuals who have been convicted of a misdemeanor related to, but not limited to battery, assault, substance/alcohol abuse, or theft within the last three years will not be admitted to the nursing program. Any other misdemeanor convictions greater than three years will be evaluated on a case by case basis taking into consideration the type of misdemeanor and repetitive offenses. CEI Nursing program will utilize the Background Check, Idaho Repository and clinical institution standards to evaluate these convictions. Students must meet all standards required by CEI and clinical institutions to be admitted and to remain in the nursing program.

Enrolled students are required to disclose any new misdemeanor or felony convictions, other than minor traffic violations while in the nursing program. These new charges must be reported within five business days of occurrence to the Nursing Administrator and may result in dismissal from the program.

Notice Concerning Board of Registered Nursing Licensure
Prior to obtaining a license to practice as a Registered Nurse, all graduates must report any/all felony and misdemeanor convictions that have ever occurred along with submission of fingerprints. The Board of Registered Nursing may deny licensure based on prior convictions. They will not make that determination until receipt of nursing license application.

** You will need to print out your official Background Report results and provide a copy with your post-acceptance paperwork. Background checks must be no older than 60 days prior to paperwork deadline. Reports older than 60 days not be accepted.**

Criminal background checks will be reviewed by applicable CEI nursing faculty and when necessary required clinical site(s).