



Application for Graduation

208.524.3000 ext. 4 phone – 208.525.7026 fax
1600 S 25th E – Idaho Falls, ID 83404 – www.cei.edu

All candidates will have a non-refundable \$15 diploma and processing fee, which includes the cost of the diploma. Any applications submitted after the deadline are subject to an additional \$15 charge.

Student Information

Date of Application _____ Student ID# _____

Full Name _____ Phone Number _____

Graduation Information

I hereby petition for consideration for graduation. It is my understanding that I have fulfilled all requirements for successful completion of the program below. I understand graduation applications are valid for only one term. If I do not qualify to graduate in the term I have applied for, I understand that a new application and fee will need to be submitted in the future.

Year & Term Applying _____

Program & Degree _____

Name to be Printed on Diploma _____

Diploma Mailing Address _____

Commencement Exercises Information

Students who have completed degree requirements for graduation during the current academic year are eligible to participate in the May commencement.

Information about commencement will be available online by the end of the calendar year. Graduation deadlines and other important information can be found online at: <http://www.cei.edu/current-student>

I plan to participate in the commencement exercises: Yes No
(You must apply for graduation regardless of participation in commencement.)

Pictures and Videos

As a public event, College of Eastern Idaho may be recording media in the form of photography, audio, and video. The media gathered at the commencement may be used for educational, illustration, promotion, advertising, and trade associated with College of Eastern Idaho.

Please Note: No degree or certificate will be awarded or recorded on transcripts until all program requirements are complete, the Registrar has reviewed grades, a graduation application has been submitted, and the \$15.00 fee paid. Certificates/degrees normally process 4-6 weeks after graduation.

Signature _____ Date _____

For CEI Use

Business Office
Comments _____

BO Signature _____ Date _____

Financial Aid Comments _____

FA Signature _____ Date _____

Registrar's Signature _____ Date _____