

College of Eastern Idaho
Board of Trustees
March 14, 2018
College of Eastern Idaho Campus, Healthcare Building 6 – Room 6164
Idaho Falls, Idaho

A Regular Meeting of the Board of Trustees of the College of Eastern Idaho was held February 16, 2018 at the College of Eastern campus in Idaho Falls, Idaho. Chairman Park Price presided.

Present:

Park Price, Chairman
Stephanie Mickelsen, Vice Chairman
Carrie Scheid, Treasurer
Craig Miller
Cal Ozaki

Guests:

Rick Aman, President
Sean Coletti, CEI Attorney
Kathleen Nelson, Division Manager - Healthcare

TRUSTEE WORK

The meeting was called to order at 6:00pm by Chairman Park Price

APPROVAL OF AGENDA

M/S Mickelson/Scheid To approve the agenda as presented *Motion passes unanimously*

APPROVAL OF MINUTES

Minutes from the previous meeting held on February 16th were presented to the Board
M/S Mickelson/Ozaki To approve the minutes *Motion passes unanimously*

PUBLIC COMMENT

Lindsey Gardels, a concurrent enrollment student, discussed a few concerns regarding her experiences with enrollment, credit transfer, and scholarship allocation with the Board. Lori Barber, Dean of General Education and Natalie Hebard, Executive Director of the CEI Foundation, explained the reasoning behind limitations placed on high school students. Lindsey was encouraged by Chairman Price to seek out advice from CEI experts that could assist her in the future.

COLLEGE UPDATE

Kathleen Nelson, Division Manager of the Healthcare department introduced her staff to the Board and gave short presentation on what is currently offered in her division and what needs and opportunities could arise within the next few years. Kelsey Murdock, and second year RN student, also presented to the Board on her experiences at CEI and within the RN program.

COLLEAGUE UPDATE

Drue Strickland, Ellucian Consultant, joined by Karen Foster, ERP Director, presented to the Board on the implementation process of Colleague. They both noted that the process was ahead of schedule and that there will be no issues with full implementation by the July 1 deadline for all payroll and finances. Trustees inquired as to the method of testing the aspects that have already been installed. Karen and Drue clarified that all steps are created within a “test environment” before they go live. This allows all of the bugs to be worked out before impacting students or employees.

APPROVAL OF MONTHLY FINANCIALS

Controller Don Bourne presented the January Financials and February Invoice to the Board. Trustee Scheid noted that the CEI Finance Committee met prior to the meeting to go over the financials and recommended a different reporting style for the future.

M/S Mickelson/Miller to accept the new reporting style to be approved by the Finance Committee
Motion passes unanimously

M/S Mickelson/Ozaki to approve the February Invoice *Motion passes unanimously*

APPROVAL OF RESOLUTION 2018-01 – CEI WEAPONS POLICY

Sean Coletti presented the Board with Resolution 2018-01 – CEI Weapons Policy for discussion. The policy outline the restrictions for students, faculty, staff, and visitors in relation to weapons on campus and further clarifies related definitions. After discussion of details the Board decided to continue to review and bring it back before the Board at a future meeting.

M Ozaki to table the discussion of Resolution 2018-01 until further revisions are made

APPROVAL OF RENOVATION BID

M/S Mickelson/Scheid to accept the proposal from Bateman-Hall, in partnership with Resin Architecture, for Nursing Simulation and Science Laboratory Renovations in the amount of \$564,000.
Motion passes unanimously with vote by roll-call

REPORTS

Trustee Scheid noted that the Finance Committee charter ought to be discussed in relation to approval of expenditures, the current guidance requires approvals for any amount over \$50,000. The Board agreed that the Finance Committee will reassess their charter for future expenditures. Expenditures outside of previously approved purchases will be approved by the committee before presenting to the Board.

Trustee Ozaki gave an update on recent Foundation activities. He invited the Trustees to the Mayor's Scholarship Award Ceremony as well as the Foundation Scholarship Banquet.

Trustee Miller reported that recent principal meetings in the area have focused on existing limitations to course and program enrollments, he hopes for updates in the future.

President Aman updated the Trustees on recent hiring, partnership building, and College initiatives, infrastructure funding matters. Of particular note is the hiring of Deans. Lori Barber was hired as the Inaugural Dean of General Education. The CTE and Student Affairs Deans will be hired in the coming months. These positions are key to continued growth within the College. Aman also remarked that enrollment for summer and fall '18 had begun and numbers were trending positively. Applications for the first quarter have nearly doubled since last year as well.

REMARKS

Sean Coletti went over recommendations related to the accepting of gifts by Trustees or College employees. He encourages all to avoid anything that has the potential to become a conflict of interest in the future and to "avoid the appearance of evil" in all interactions.

Seeing no other business, the meeting was adjourned at 8:40pm by Chairman Price.

Park Price, Chairman

Date