

**College of Eastern Idaho
Board of Trustees**

June 10, 2020

College of Eastern Idaho Campus, John E Christofferson, Building , Room 306,
Idaho Falls, Idaho, and remotely via Zoom

A Work Session of the Board of Trustees of the College of Eastern Idaho was held on June 10, 2020 at the College of Eastern campus in Idaho Falls, Idaho and via Zoom. Chairman Park Price presided.

Present:

Park Price, Chairman
Stephanie Mickelsen, Vice Chairman
Carrie Scheid, Treasurer
Cal Ozaki
Craig Miller

Guests:

Rick Aman, CEI President
Lori Barber, CEI Vice President of Academics and Student Affairs
Sean Coletti, CEI Attorney
Michelle Holt, Executive Director of CEI WTCE
Amanda Logan, CEI Executive Liaison
Byron Miles, CEI Vice President of Finance and Administration
Dustin Nielson, CEI Budget Director
Mary Taylor, CEI Human Resources Executive Director

The work session was called to order at 5:03pm by Chairman Price.

As Chair of the Finance Committee, Trustee Scheid noted that the Committee spent a significant amount of time on the FY 2021 budget over the past several months. Vice President Miles explained that COVID-19 will have an impact on the College's finances in FY 2021 before he and Director Nielson walked the Trustees through the draft FY 2021 budget.

The Trustees asked several questions about FY 2021 revenue projections provided by the College, which Miles and Nielson answered. An extended discussion took place regarding county tax assessment estimates when formulating the budget in the spring to early summer versus actual assessments in the fall and the possibility of doing a continuing resolution.

On the expenses side, Miles provided a number of examples to the Trustees of changes that were made to the FY 2021 budget in light of the reduction in State funding. The major cuts include:

- No contribution to the reserve,
- Not filing/eliminating certain planned positions, and
- Cutting travel.


He also discussed the fund balance carryover that the College is planning for the current fiscal year. President Aman and Miles emphasized in response to Trustee questions that the College worked to make reductions that would not hurt the College in the long-term.

There was also a brief discussion about the College's Other Funds.

Executive Director Holt addressed several questions about the increase in Workforce's FY 2021 budget, which Holt set 25% below what staff feel the demand/need is in the community and additional anticipated funds from the government to support displaced workers.

The work session closed with comments from the Trustees that the FY 2021 budget seems to be a good projection based on what we know given the current COVID-19 situation and economic climate. Trustee Miller also noted that he would like to see the College make additional hires, especially of adjuncts, as soon as it is able to so as not to overload staff. Chairman Price closed the work session, emphasizing that the Trustees want to maintain the quality of the College.

Seeing no other business, the work session was adjourned at 6:00pm by Chairman Price.



Park Price, Chairman

8/12/2020

Date