

College of Eastern Idaho  
Board of Trustees  
July 10, 2019  
College of Eastern Idaho Campus, John E Christofferson, Building 3 – Room 310A  
Idaho Falls, Idaho

A Regular Meeting of the Board of Trustees of the College of Eastern Idaho was held July 10, 2019 at the College of Eastern campus in Idaho Falls, Idaho. Chairman Park Price presided.

**Present:**

Park Price, Chairman  
Stephanie Mickelsen, Vice Chairman (via phone)  
Carrie Scheid, Treasurer (via phone)  
Cal Ozaki

**Absent:**

Craig Miller

**Guests:**

Sean Coletti, CEI Attorney  
Byron Miles, VPFA  
Don Bourne, Controller  
Lori Barber, VPASA

**TRUSTEE WORK**

The meeting was called to order at 9:01am by Chairman Park Price

APPROVAL OF AGENDA

**M/S Mickelsen/Ozaki to approve the agenda as presented** *Motion passes unanimously*

APPROVAL OF MINUTES

Minutes from the previous meeting held on June 12 were presented to the Board

**M/S Mickelsen/Ozaki to approve the minutes** *Motion passes unanimously*

#### APPROVAL OF MONTHLY FINANCIALS

Controller Don Bourne presented the May Financials due to the 4<sup>th</sup> of July holiday. Bourne noted that revenue numbers were tracking higher than expected and he anticipates closing out the year at least \$600,000 higher than budgeted. Bourne noted that these increases are due in part to out-of-county fees being higher than expected and personnel costs lower because of vacant positions. The Board will review numbers further in coming months as Synoptix reports come together.

**M/S Scheid/Ozaki to approve the monthly financials** *Motion passes unanimously*

#### APPROVAL OF 2019-2020 TUITION AND FEES

Vice President Miles reviewed the table of tuition and fees for the 2019-2020 school year. Miles explained that the numbers would remain the same as last year, the College simply needed to submit an updated approval to the State by August 1<sup>st</sup>.

**M/S Scheid/Ozaki to dispense with the rule requiring two separate readings, and that the two readings be waived** *Motion passes unanimously*

**M/S Scheid/Ozaki to approve the setting of in district tuition rate for the College of Eastern Idaho for the upcoming school year at \$129 per credit, and the out-of-district tuition rate at \$179 per credit** *Motion passes unanimously*

#### APPROVAL OF FUNDING OF CAMPUS IMPROVEMENT PROJECTS

Vice President Miles reviewed a breakdown of requested funding for on-campus projects including parking lot repair and striping. He explained that these projects had been submitted to DPW for funding but were not likely to receive it and were needed for campus safety and security. Trustees questioned if funding would be shifted to DPW if they became available, Miles assured the group that that would be possible should an approval come through.

**M/S Ozaki/Scheid to approve the campus project for parking and roadway asphalt repairs, with funding not to exceed \$140,000.00** *Motion passes unanimously*

#### APPROVAL OF 2019-2020 BOARD SCHEDULE

Board Secretary Buchan provided the Board with a list of planned meetings for the 2019-2020 meeting cycle. Meeting would remain on the second Wednesday of each month at 6:00pm at the College. Trustees asked that the August meeting be shifted to Thursday, August 29<sup>th</sup> to allow all invited to attend an INL celebration on the regular meeting date.

**M/S Ozaki/Scheid to approve the 2019-2020 Meeting Schedule with the change for the August meeting** *Motion passes unanimously*

ENDORSEMENT OF ONLINE LEARNING FOCUS

Vice President Barber reviewed the details of the plan for a focus on online learning for CEI. Barber noted that the intent is to have a full AA degree online as well as a full GEM Certificate. Director of Online Learning, Ryan Faulkner, would present more on details at the next meeting.

**M/S Scheid/Ozaki to submit an endorsement to NWCCU for continuing the focus of an online format**  
*Motion passes unanimously*

REMARKS

Trustee Ozaki reminded the Trustees that the Foundation's Great Race for Education would be held on July 19<sup>th</sup> at Snake River Landing and that anyone can sign up to be a team owner for the Trustee Team.

Trustee Mickelsen added that any support would be great for the Trustee Team at Great Race.

Trustee Scheid noted that she enjoyed the retreat in Driggs at the end of June and hoped staff found it as productive and helpful as she had.

Chairman Price encourage the College to continue working with local healthcare groups to establish pipelines and programs that will help fill the need for nurses and other medical professionals in the area.

Seeing no other business, the meeting was adjourned at 9:36am by Chairman Price.

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Park Price, Chairman

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Date