

College of Eastern Idaho
Board of Trustees
September 11, 2019
College of Eastern Idaho Campus, John E Christofferson, Building 3 – Room 306
Idaho Falls, Idaho

A Regular Meeting of the Board of Trustees of the College of Eastern Idaho was held September 11, 2019 at the College of Eastern campus in Idaho Falls, Idaho. Chairman Park Price presided.

Present:

Park Price, Chairman
Stephanie Mickelsen, Vice Chairman
Carrie Scheid, Treasurer
Cal Ozaki
Craig Miller

Guests:

Rick Aman, President
Sean Coletti, CEI Attorney
Jed Bigelow, CEI Attorney
Byron Miles, VPFA
Don Bourne, Controller
Lori Barber, VPASA
Ryan Faulkner, Director of Online Learning
Michelle Holt, Executive Director WTCE
Ann Marie Peters, Director of Strategic Partnerships

TRUSTEE WORK

The meeting was called to order at 6:13pm by Chairman Park Price

APPROVAL OF AGENDA

M/S Mickelsen/Ozaki to approve the agenda as presented *Motion passes unanimously*

APPROVAL OF MINUTES

Minutes from the previous meeting held on July 10 were presented to the Board

M/S Mickelsen/Ozaki to approve the minutes *Motion passes unanimously*

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MONTHLY FINANCIALS

Controller Don Bourne presented the June Financials and added that July and August financials would be assessed at upcoming meetings as they were still being finalized as part of the annual audit. Bourne noted that the audit, while still finalizing, came back clear with no issues. Tuition and interest earnings are coming in higher than expected. Trustees discussed the difference in budgeted and actual tax revenue coming in, Bourne explained that taxes were over budgeted originally and that late payments are still coming. Trustees also discussed high balances, over FDIC levels, in some accounts. These accounts remain higher because they are used for payroll and other expenses on camps.

M/S Mickelsen/Miller to approve the monthly financials *Motion passes unanimously*

APPROVAL OF EXPANDED FUNDING OF CAMPUS IMPROVEMENT PROJECTS

Vice President Miles reviewed a breakdown of requested funding for on-campus projects including parking lot repair and striping. He explained that these projects had already been approved by the Board but as bids came in, there was some concern over the life of the existing lots. Additional bids came in for a complete removal and replace of the lot near building six in addition to the already planned resurface, repave, and restripe plan. Trustees discussed adjusting the timeline as many construction companies will not bid on projects so close to the end of the season. The Board preferred to move forward with the existing approval and wait until a later date to assess the need for new lots.

M/S Mickelsen/Ozaki to deny the request to expand funding and renovation plan *Motion passes unanimously*

REPORTS

Trustee Ozaki reported that the annual Trunk or Treat event happening on campus is coming up and needs support and donations. He added that the Foundation and support staff are planning a visit to CSI to meet counterparts and discuss expansion of the Foundation and its role on campus. Ozaki added that the Great Race was hugely successful, and the Foundation had also received a clear audit and he would report more as it was finalized.

Trustee Miller handed out a detailed breakdown of revenue for each institution related to early college. The Board discussed how Early College functions within the College, adding that it should be used as a recruitment tactic and not simply to build revenue. President Aman added that the discussion of limiting Early College to Districts was being discussed on the State Level and should have a decision soon.

President Aman updated the Board on recent campus activities and visits with local legislators and educators. Michelle Holt updated the Board on the status of the Yellowstone Outreach Center noting that construction is nearly complete, and they are waiting on the connection to IRON to be completed before the department moves in. Holt also noted that in the interim before classes are offered, they have opened up the space for potential training partnerships and student-teaching opportunities. Lori Barber updated the Board on changing math pathways and corequisite discussions as well as early and late-eight class scheduling which will all allow students to complete their degrees in shorter time periods. Barber invited Director Ryan Faulkner to report on Online Learning. Faulkner explained that over a quarter of current students are taking online courses now, his ultimate goal would be half. He added that pass rates are nearly identical to in-person courses which is very uncommon in higher education. Faulkner also added that no advertising has been done for online courses and he anticipates much higher enrollments once that happens.

Chairman Price, Trustee Ozaki, and Trustee Scheid reported on their training in Washington DC last month. All three agreed that it was an incredibly valuable training and encouraged other trustees and Board staff to attend when possible. Trustees agreed that we are fortunate to be a new and small institution and that we are able to develop best practices in this stage. Trustees added that while enrollment is important, the College must also focus on retention and graduation rates to continue our success and develop our legacy.

Seeing no other business, the meeting was adjourned at 8:29pm by Chairman Price.

Park Price, Chairman

Date