

College of Eastern Idaho
Board of Trustees
August 16, 2017
College of Eastern Idaho Campus, Healthcare Building, Room 6164
Idaho Falls, Idaho

A meeting of the Board of Trustees of the College of Eastern Idaho was held August 16, 2017 at the College of Eastern campus in Idaho Falls, Idaho. Chairman Park Price presided.

Present:

Park Price, Chairman
Stephanie Mickelsen, Vice Chairman
Carrie Scheid, Treasurer
Cal Ozaki

Absent:

Craig Miller

TRUSTEE WORK

The meeting was called to order at 6:02pm by Chairman Park Price.

APPROVAL OF AGENDA

M/S Scheid/Ozaki To approve the agenda as presented *Motion passes unanimously*

APPROVAL OF MINUTES

Minutes from the previous meetings held on July 17, 26, and 31 were presented to the Board

M/S Ozaki/Scheid To approve the minutes as presented *Motion passes unanimously*

RESOLUTION RE: BOARD POLICIES

Chairman Price thanked Sean Coletti for his attentive work on the Board Policies, Coletti reminded the Board that these Policies can be amended in the future should any further discussion arise.

M/S Scheid/Mickelsen To approve Resolution 2017-01 Board Policies as presented *Motion passes unanimously with a vote by roll call*

DISCUSSION OF TRUSTEE LIAISON ASSIGNMENTS

Chairman Price noted the assignments of each of the Trustees, Trustee Scheid – finance, Trustee Ozaki – Foundation, Trustee Mickelsen – Chair of Presidential Search Committee. President Aman listed a few options for other Trustee positions that may be beneficial to the Board.

M/S Mickelsen/Scheid To assign Trustee Miller as the K12 Liaison *Motion passes unanimously*

Trustee Scheid reported that she had been involved in discussions between President Aman and VP Godfrey in relation to the budgeting process. She also hopes to form a finance committee but noted that the Board ought to focus on other priorities and a committee could be formed in due time.

Trustee Ozaki reported that he had attended the last CEI Foundation Board Meeting. They were working on the official name change to shift from EITC to CEI and would report more as he continues to attend Board meetings.

PRESIDENT'S REPORT

President Aman deferred the floor to a few employees that had joined the meeting for presentations.

Hailey Mack, Career Placement Coordinator and Recruiter, handed out information to the Trustees regarding the Welcome Week activities planned for August 22nd – 25th. Trustees discussed plans and thanked Mack for her work.

Dr. Sharee Anderson, Vice President of Instruction, informed the Board of the extensive work that has been done in creating relationships with other higher education institutions and pathways for students to follow. She discussed the possibility of block scheduling, during discussion, Trustee Ozaki noted that offering classes on Fridays could prove extremely beneficial to employees of the INL who do not work on Fridays. Anderson also noted the continued focus on strategic curriculum building and those students only missing a few credits.

Dr. Christian Godfrey, Vice President of Administration, gave a detailed presentation on the budgeting process and where CEI stands. He clarified specifics of the budget and entertained questions and discussion from the Trustees. A large focus of discussion was on Dual Credit opportunities within the College. Godfrey, Anderson, and Trustees all agreed that Dual Credit is growing rapidly and the College must focus on providing those services to students. Godfrey also discussed the operating software used by the College, he explained that he has a few proposals from various companies and is working with other institutions to find the best option for the college.

President Aman then gave his update to the Board. He presented a short slideshow detailing the challenges he extended to faculty and staff for the coming months, including enrollment and program building. He continued with a list of four priorities he believe the new College ought to focus on; Academic Transfer, Dual Credit, Online Delivery, and Workforce Development. Aman also outlined the Complete College America (CCA) system and how it could pertain to CEI.

Aman then reminded the Trustees that the campus would be closed Monday, August 21st for the eclipse and that classes would begin on Tuesday, August 22nd with welcome activities the whole week.

College of Eastern Idaho
Board of Trustees
August 23, 2017
College of Eastern Idaho Campus, John E Christofferson Building #3, Room 332
Idaho Falls, Idaho

A meeting of the Board of Trustees of the College of Eastern Idaho was held August 23, 2017 at the College of Eastern campus in Idaho Falls, Idaho. Chairman Park Price presided.

Present:

Park Price, Chairman
Stephanie Mickelsen, Vice Chairman
Carrie Scheid, Treasurer
Craig Miller

Absent:

Cal Ozaki

TRUSTEE WORK

The meeting was called to order at 1:29pm by Chairman Park Price.

PRESIDENTIAL SEARCH COMMITTEE CCONSULTATION

Cheryl Wright, consultant for College of Eastern Idaho joined the Board via conference call to discuss the next steps in the presidential search process. Topics discussed included a generic job description and recommendations for the composition of the search committee. Trustee Mickelsen will take notes from the call to the next search committee meeting, to be held in early September.

Seeing no other reports or comments, the meeting was adjourned at 2:15pm by Chairman Price.



Park Price, Chairman



Date

College of Eastern Idaho
Board of Trustees
September 7, 2017
College of Eastern Idaho Campus, Healthcare Building, Room 6164
Idaho Falls, Idaho

A meeting of the Board of Trustees of the College of Eastern Idaho was held September 7, 2017 at the College of Eastern campus in Idaho Falls, Idaho. Chairman Park Price presided.

Present:

Park Price, Chairman
Stephanie Mickelsen, Vice Chairman
Carrie Scheid, Treasurer
Cal Ozaki
Craig Miller

Absent:

None

Guests:

Julie Golder, ACCT
Tim Hopkins, representing Hopkins Roden Law Firm

TRUSTEE WORK

The meeting was called to order at 1:00pm by Chairman Park Price.

UPDATE ON PRESIDENTIAL SEARCH COMMITTEE

Chairman Price yielded the floor to Julie Golder, representative from ACCT to give an update on the training, orientation, and public comment on the search for the inaugural president of CEI. Approximately 30 staff, faculty, and community members attended the public forums to discuss the presidential profile. She explained the profile was finalized by the search committee and sent to the Trustees for final edits and approval.

Trustees made minor edits to the profile as presented.

M/S Mickelsen/Miller to approve the presidential profile for the search committee with edits made by the Board of Trustees *Motion carried 4-1 with Chairman Price voting no*

Trustees discussed the timeline, promotion of the search, and Idaho statutes related to professional hires of this nature. Edited timelines will be sent out as they become available.

EXECUTIVE SESSION

M/S Mickelsen/Scheid To move into Executive Session pursuant to Idaho Code Sec. 74-206(c), (to consider the acquisition of an interest in real property) Motion passes unanimously with vote by roll-call

The Board entered Executive Session, no minutes or recordings were taken at this time

M/S Mickelsen/Miller To exit Executive Session and return to regular business Motion passes unanimously with vote by roll-call

M/S Mickelsen/Ozaki to allow Interim President Aman to move forward with negotiations related to the acquisition of property Motion passes unanimously with vote by roll-call

PRESIDENT'S REPORT

President Aman gave a brief update on the growth of the Workforce Training and Community Education division. He noted that on August 31, 2016 there were 476 students enrolled in classes, at the same time this year enrollment had reached 987 students. Approximately 60 students register daily in courses.

Aman also updated the Board on the new role related to strategic partnerships to be filled by Ann Marie Peters.

Seeing no other reports or comments, the meeting was adjourned at 2:24pm by Chairman Price.



Park Price, Chairman



Date