

SkillStack® for Educators Best Practices

1. In order for SkillStack® to be the most beneficial to an educator, they must first understand its purpose and how to use the platform. When utilizing SkillStack®, it is imperative to view the prepared video on the SkillStack® website.

Tasks for educators to get the most benefit from the system:

1. Log into your SkillStack® account using the username and password assigned by IDCTE (Idaho Career & Technical Education) Division. Teachers will receive an email when they have been authorized to award badges in SkillStack®.
 - A. *Your local Transition Coordinator can also assist you with this process.*
2. Once logged in, complete your teacher profile so that IDCTE, and the colleges have the same consistent information to contact you regarding students and SkillStack® related information.
3. Always show the Skillstack for Individuals video to your students at the beginning of each course you will be awarding skills for so that students fully understand the SkillStack® system.
 - A. *A minimum of once a school year is recommended as a refresher and reminder.*
4. Encourage each student to create their individual student accounts to track their progress towards the potential college credit and create portfolio material for career opportunities.
 - A. *Encourage student log-in each term to track progress for greatest benefit.*
5. Verify your rosters as soon as IDCTE uploads them and make sure they match your current semester student rosters. (*3rd Trimester rosters will need to be self entered – See College of Eastern Idaho Transition Coordinator for assistance*)
6. Award skills frequently throughout the year so as not to fall behind and make sure requirements are being met for the Workforce Readiness Grant.

Workforce Readiness Incentive Grants

Overview

[Idaho Code 33-1635](#) establishes the Workforce Readiness Incentive (WRI) to recognize quality secondary career technical education (CTE) programs.

Criteria

The Idaho Division of Career Technical Education (IDCTE) will use assessment and badge data as of April 30 each year to identify eligible concentrators.

WRI funds are disbursed to districts based on the number of CTE concentrators in each approved pathway who met all of the following criteria:

- Passed their respective Technical Skills Assessment (TSA).
- Passed their Workplace Readiness Assessment (WRA).
- Earned all relevant sub-badges in SkillStack®.

If a concentrator does not meet all three criteria within the same school year, their eligibility will be considered when the final criterion is met. For example, a concentrator may earn the relevant badges and pass the TSA as a junior but not pass the WRA until the following school year. Retakes of the TSA will be considered if the final assessment was administered by April 30.

Eligibility

All secondary CTE pathway programs offering a TSA will be considered for funding. Per statute, programs that receive funding as part of a career technical center (CTC; formerly known as career technical school), are ineligible for WRI.