



**VERIFICATION OF US CITIZENSHIP  
ELIGIBLE NON-CITIZEN STATUS  
2024-2025**

Financial Aid Office  
Phone: (208) 524-3000 ext. 7  
Toll Free: 1-800-662-0261  
Fax: (208) 525-7026  
[financial.aid@cei.edu](mailto:financial.aid@cei.edu)

1600 S. 25<sup>th</sup> E. Idaho Falls, Idaho 83404

First Name	Last Name	Student ID/SSN	Phone Number

The US Department of Education could not confirm your status as a citizen or eligible non-citizen of the United States. Before the Financial Aid Office can establish your eligibility for assistance, we must verify your status. We cannot continue processing your application until we receive the information requested below.

Please submit one of the forms of documentation listed below to the Financial Aid Office. We will determine if you meet the requirements to be considered as a citizen or an eligible non-citizen after we receive the required documentation.

- IF YOU ARE A U.S. CITIZEN, please mark and attach a photocopy of **one** of the following:
  - Your U.S. birth certificate
  - Consular Report of Birth Abroad (FS-240); Certificate of Birth issued by a foreign service post (FS-545); or the Certificate of Report of Birth (DS-1350). **If you have not taken any of the prior listed documents to the Social Security Administration (SSA), you should do so to update your record and avoid problems in the future.**
  - A U.S. passport which may be current or expired.
  - A photocopy of your Certificate of Citizenship (N-560 or N-561) or Certificate of Naturalization (N-550 or N-570). U.S. Citizenship and Immigration Services (USCIS) has informed us that it is permissible for a school to photocopy these certificates for verification of citizenship. **If you have not taken your Certificate of Citizenship or Certificate of Naturalization to the Social Security Administration (SSA), you should do so in order to update your record and avoid problems in the future.**
  - An unexpired foreign passport (with MRIV).
  
- IF YOU ARE **NOT** A U.S. CITIZEN, you would be considered an eligible noncitizen if your status is **one** of the following. Please mark the status that applies to you and provide us with the specified documentation.
  - U.S. permanent resident.** Documentation: Permanent Resident Card (I-551, since 1997) or Resident Alien Card (I-551, before 1997) or passport stamped "Processed for I-551"
  - Other eligible noncitizen.** Documentation: Arrival-Departure Record (I-94) from the USCIS showing any one of the following designations: (a) "Refugee," (b) "Asylum Granted," (c) "Indefinite Parole" and/or "Humanitarian Parole," or (d) "Cuban/Haitian Entrant."
  - Citizen of the Marshall Islands, Federated States of Micronesia, or Palau.** Documentation: Legal document (passport, birth certificate, etc.) which identifies you as a legal resident of the area. (Note: Not eligible for federal student loans.)

**Certifications and Signatures**  
The person signing this form certifies that all of the information reported is complete and correct. The student whose information was reported on the FAFSA must sign and date.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
WARNING: If you purposely provide false or misleading information, you may be subject to a fine, imprisonment, or both.

<b>Financial Aid Office Use Only</b>	Received By: _____	Date Received: _____	Documentation Received <input type="checkbox"/>
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Awarded: <input type="checkbox"/> Date: _____	Email Notification <input type="checkbox"/>	Processed By: _____
Comments: _____			