

BEFORE THE BOARD OF TRUSTEES
FOR THE COLLEGE OF EASTERN IDAHO

In the Matter of Recruitment and Hiring of)
the College President)
for College of Eastern Idaho)

RESOLUTION NO.: 24-01

BE IT HEREBY ORDERED BY THE BOARD OF TRUSTEES FOR THE COLLEGE OF EASTERN IDAHO, as follows:

WHEREAS, on May 28, 2024, the Board of Trustees met in a regular meeting and considered the proposed resolution to the Recruitment and Hiring of the College President for the College of Eastern Idaho (CEI); and

WHEREAS, at said hearing, the Board of Trustees approved the following Recruitment and Hiring of the College President;

NOW, THEREFORE, IT IS HEREBY FOUND, DETERMINED, AND ORDERED as follows:

That the Board of Trustees hereby approves the following language as the Recruitment and Hiring of the College President for CEI:

A. Overview.

1. Purpose. The process for hiring the President will be inclusive, participatory, and transparent.

2. Scope. In the case of a vacancy for the position of President, the Board of Trustees shall establish a procedure to fill the vacancy including the hiring of a search firm. The process shall comply with relevant regulations. Upon the approval of such a procedure, the Board of Trustees will present an updated Resolution that outlines the specifics of that process.

3. Responsible Party. Board of Trustees.

B. Procedures.

1. The Trustees would issue an RFP to at least three firms that have experience in searches for Community College Presidents.
2. Once the firm has been selected, the Chair of the Board of Trustees will appoint two trustees to serve as Chair and Vice Chair of the search committee.
3. Based upon interviews with the Trustees, the search firm will develop a profile of the position. Once approved by the Trustees, the position will be posted by the search firm in appropriate publications.
4. The search committee will, with the assistance of the search firm, review all qualified applications. The committee will recommend at least two, but not more than four, candidates for further interview by the Trustees.
5. The Trustees will conduct in-person interviews with the finalist candidates and select the President from the finalists.
6. In the event the search does not result in a successful candidate, the search will be determined unsuccessful and a new search will begin.

ADOPTED THIS 28TH DAY OF MAY 2024.

CHAIR OF BOARD OF TRUSTEES:

EXECUTIVE SECRETARY
